

VII Meeting of the METREX General Assembly, Berlin

Location

RADIALSYSTEM.V,
Holzmarktstraße 33,
10243 BERLIN.

Friday 17 September, 14.00 - 15.30

CONSTITUTIONAL BACKGROUND TO THE GENERAL ASSEMBLY

The METREX AISBL Statutes, Section 5, (see the METREX web site at www.eurometrex.org) set out the framework for the General Assembly. Section 5 deals with,

- Article 10. Composition and Representation at the General Assembly
- Article 11. Powers of the General Assembly
- Article 12. Frequency of General Assemblies, Notification, Agenda and Minutes
- Article 13. Decision-making at the General Assembly

Members have to be notified of the General Assembly (GA) and the draft Agenda, by e-mail or fax, one month in advance, as required by Article 12. The Agenda and Agenda Notes are also published on the METREX web site.

The first GA was held at the Nice biennial Conference in 1998, although not within the framework of the present Statutes, which were finally approved by the Managing Committee at the Meeting in Bologna in 1999. Subsequent GA have been held as follows.

- Second GA at the Torino Conference in 2000
- Third GA at the Thessaloniki Conference in 2002
- Fourth GA at the Barcelona Conference in 2004
- Fifth GA at the Szczecin Conference 2006
- Sixth GA in London in 2008

The documents for previous Assemblies can be downloaded from the METREX web site.

AGENDA NOTES

1 ATTENDANCE AND APOLOGIES

The METREX membership comprises forty-six voting Members. A quorum of 50% is required at a General Assembly (GA).

Members are asked to advise the Secretary General in advance if they are unable to attend the Berlin GA meeting and to arrange for their representation by a colleague

2 MINUTES OF THE RIGA MANAGING COMMITTEE MEETING AND THE RIGA SPECIAL GA

The Riga Special GA considered the outcome of the METREX electronic GA, held on Friday 21 May, to approve changes to the structure of the METREX Managing Committee (MC). The Special GA agreed arrangements for the election of the President, two Vice Presidents and seven members of the Managing Committee. These arrangements have been included in the METREX Internal Regulations.

The Minutes of the Riga MC and the Riga Special GA have been circulated and Members are asked to bring these to the Berlin GA for approval. They will shortly be circulated in languages

3 METREX ELECTIONS

Within the framework of the new METREX Managing Committee structure, the METREX election procedure has been followed with the following outcome.

- 18 June Call for nominations for all posts, in writing, to the Secretary General, by letter, fax or e-mail. Nominations must be supported by one other Member, in writing, by letter, fax or e-mail.
- 30 July Nominations close. One nomination for President, two for Vice President and six for members of the MC were received.

There will now not be a need for Elections on Friday 10 September. The new Managing Committee will comprise the following colleagues, whose appointments need to be confirmed and approved by the General Assembly, as appropriate

President

Hannu Pentillä, Helsinki

Vice Presidents

Jeanette Wopperer, Stuttgart
Alberto Leboriero, Madrid

Managing Committee members

Hans Hede, Stockholm (to be finally confirmed)
Juliane Kürschner, Amsterdam
Tin Meylemans, Brussels (to be finally confirmed)
Kurt Puchinger, Wien
Jakob Richter, Hamburg
Sara Taveira, Porto
(1 further colleague to be nominated by the MC)

Treasurer

To be nominated from the MC

Auditor

Ewa Kurjata, Szczecin (already appointed)

Secretary General

Roger Read (already appointed)

4 FINANCE

3A Financial Statements and audit for 2009

The METREX Financial Statements (Income and Expenditure and Profit and Loss) for the half-year period January to June 2010 are attached as Appendix 1.

The Secretary General and the Accountant will speak in explanation of the Financial Statements. The Auditor will report on the probity of METREX financial management

5 METREX MEMBERSHIP AND SUBSCRIPTIONS 2011/2012

The METREX Membership and subscription income is shown in Appendix 2.

6 METREX PROGRAMME AND BUDGET 2011/2012

6A EUCO2 80/50 project on Climate change/Urban change

The EUCO2 80/50 project will conclude at the end of 2010 and the outcomes will be finalised at a Synthesis Meeting of the Steering Group (all partners), in Hamburg, on 13/14 April 2011. The project will then feature in the Hamburg Green Capital 2011 programme and the METREX autumn 2011 Hamburg Meeting. METREX has produced a first draft of the METREX Metropolitan Mitigation Practice Benchmark (EUCO2plus) and the Secretary General and the Head of Communications will speak to this.

The GA is invited to note the progress being made with the EUCO2 80/50 project and the contribution of METREX through the EUCO2plus Practice Benchmark

6B Expert Groups

The Berlin Conference has been structured around the activities of four of the current Expert Groups. Current Groups are,

- Industrial location within metropolitan areas
- Intra metropolitan polycentricity
- Major infrastructure
- Affordable housing
- Major events (as issues arise)

At the Riga MC meeting the President invited the leaders of the Expert Groups to set out, briefly, their intentions for the future and these summaries should be available for the consideration of the GA.

The leaders of the Expert Groups are invited to present their future intentions to the GA

6C METREX Programme

2011

- Athens spring Meeting Theme - EU neighbours (to be considered further)
- Study Visit to Istanbul
- Hamburg autumn Meeting - Conclusions from the EUCO2 80/50 project and their dissemination as part of the European Green Capital programme

2012

- Spring Meeting for further consideration and discussion
- Study Visit to St Petersburg
- Conference location for further consideration and discussion - Wien has expressed an interest

6F METREX Budget for 2011/2012

The Riga MC approved a METREX Budget for 2011/2012 and agreed that it should be submitted to the Berlin General Assembly for adoption. The Budget is attached as Appendix 3.

The Berlin GA is invited to approve the METREX Budget for 2011/2012

7 INTERNATIONAL AFFAIRS

7A European Neighbourhood Policy

The Riga MC agreed that the following neighbouring metropolitan areas should be invited to the Berlin-Brandenburg Conference in order to explore possible future networking and the exchange of effective practice.

- Alexandria - contacted through Athens
- St. Petersburg - contacted through Helsinki
- Minsk - contacted through Vilnius and Moscow
- Lviv - contacts already provided by Wroclaw
- Chisinau - contacted through Bucharest
- Odessa - contact through Sofia/Thessaloniki

The Secretary General will report on the outcome of this initiative

7B International relations

METREX has been invited to attend and contribute to the annual Congress of the US National Association of Regional Councils (NARC) in San Diego in 2011.

Colleagues from the Moscow, US, China and South America have been invited to attend the Berlin-Brandenburg Conference to explore issues of common interest. Such interest has focused on the issue of climate change/urban change and the EU CO2 80/50 project to date.

The Secretary General will report on the outcome of this initiative

8 EUROPEAN AFFAIRS

8A European relations

The Riga MC noted the welcome addition to METREX capability to be represented in Brussels through the activities the METREX Brussels "antenna" from the Brussels offices of Stuttgart, Hanse, Helsinki and Ile-de-France.

The antenna will be invited to report to the GA on European current affairs of relevance to METREX and to identify issues on which METREX might take a position

8B Bernd Steinacher Fellowship

The Riga MC noted that a Call for Applications by Candidates for the Bernd Steinacher Fellowship would be made in early June. The Fellow will be selected by the METREX President and nominated colleagues from the Verband Region Stuttgart and Northern Virginia Regional Commission.

The first Fellow will be announced by the President and appointed at the Berlin-Brandenburg Conference Reception on Thursday 16 September

The Fellow will be invited to make a presentation to the 2012 GA, when the Fellowship ends, and to make the results of his or her work available to METREX Members.

9 ANY OTHER BUSINESS

9A IAU-Idf mini Questionnaire

Devices and process of follow-up /assessment/ evaluation of metropolitan strategies or planning documents

Colleagues from IAU-Idf will report on the outcome of this initiative and the possibility of forming an Expert Group to progress the issues raised by the Questionnaire.

9B London/Paris booklet

The Secretary General will report on progress with this initiative, which is designed to facilitate a useful exchange of metropolitan strategic planning experience and practice between Europe's two global metropolitan areas. The METREX Conference was held in London in 2008 and a major METREX Meeting in Paris, at the OECD, in spring 2009.

9C Athens Meeting invitation

Colleagues from the Organisation of Athens will invite METREX Members to Athens for the spring 2011 Meeting.

Appendix 1

METREX Financial Statement (January to June 2010)

INCOME AND EXPENDITURE ACCOUNT

for the period ended 30 June 2010

	€	€	€
OPENING BANK BALANCE			(28,064)
MANAGEMENT			
Income			
Subscriptions	211,100		
Interest received	1		
Sponsorship	20,000		
Project co-funding/Other income	<u>3133</u>		
		234,234	
Expenditure			
Secretary General	18,637		
Communications & management	14,715		
Project support - co-funded	36,619		
Project support - networking	10,965		
Interpretation & translation	18,388		
Travel, accommodation & subsistence	20,699		
Printing & copying	-		
Postage, stationery & telephone	986		
Accountancy	4,594		
Miscellaneous expenses	<u>20,249</u>		
		<u>145,852</u>	
SURPLUS/(DEFICIT)		88,382	
CONFERENCES			
Income	-		
Expenditure	<u>-</u>		
		<u>-</u>	
NET INFLOW/(OUTFLOW) OF FUNDS			88,382
EXCHANGE DIFFERENCE			<u>3,286</u>
CLOSING BANK BALANCE			<u>63,604</u>

PROFIT AND LOSS ACCOUNT
for the period ended 30 June 2010

	Budget for year		Actual for period	
	€	€	€	€
MANAGEMENT				
Income				
Subscriptions	300,000		283,600	
Interest received	-		10	
Sponsorship	-		-	
Project co-funding/Other income	<u>78,000</u>	378,000	<u>-</u>	283,610
Expenditure				
Secretary General	50,000		23,268	
Communications & management	30,000		15,552	
Project support - co-funded	105,000		41,038	
Project support - networking	20,000		10,965	
Interpretation & translation	35,000		13,906	
Travel, accommodation & subsistence	30,000		20,758	
Printing & copying	1,000		-	
Postage, stationery & telephone	5,000		1,066	
Accountancy	7,000		3,928	
Miscellaneous expenses	<u>14,000</u>		<u>4,378</u>	
		<u>297,000</u>		<u>134,859</u>
SURPLUS/(DEFICIT)		81,000		148,751
CONFERENCE				
Income				
	-		-	
Expenditure				
	<u>25,000</u>		<u>-</u>	
		(25,000)		-
CURRENCY FLUCTUATION		(1,000)		<u>1,239</u>
PROFIT/(LOSS)		<u>55,000</u>		<u>149,990</u>

Appendix 2

METREX subscription income 2011/2012

Metropolitan area	Member	Subs €
1 Amsterdam	1 Stad Amsterdam	7000
2 Athens	2 Oranisation of Athens	7000
3 Barcelona	3 Prefecture of Catalunya	7000
4 Berlin	4 Joint Spatial Planning Department of Berlin and Brandenburg	7000
5 Bilbao	5 Gobierno del Pais-Vasco	7000
6 Bologna	6 Regione Emilia-Romagna	7000
7 Bruxelles	7 Ville de Bruxelles	7000
8 Bucharest	8 Municipality of Bucarest (UMPCB)	2100
9 Rotterdam/den Haag Metropolitan Area	9 Rotterdam City Council	4500
	10 Municipality of The Hague	4500
10 Eurociudad Vasca	11 Eurociudad Vasca/Bayonne/St Sebastian	7000
11 Firenze	12 Regione Toscana	7000
12 Frankfurt	13 Planungsverband Frankfurt	7000
13 Glasgow	14 Glasgow and the Clyde Valley Structure Plan Joint Committee	
14 Hamburg	15 Hamburg Metropolitan Region	7000
15 Hannover	16 Metropolregion Hannover Braunschweig Göttingen	7000
16 Helsinki	17 Helsinki City Council	3000
	18 YTV Helsinki Metropolitan Area	3000
	19 Uusimaa Regional Council	3000
17 Lisboa	20 Area Metropolitana de Lisboa	7000
18 Madrid	21 Comunidad de Madrid	7000
19 Marseille	22 AGAM	9000
20 Milano	23 Regione Lombardia	7000
21 Moscow	24 Institute for the General Plan of Moscow	3500
	25 Cities Globaly United	3500
22 Mitteldeutschland	26 Metropolregion Mitteldeutschland	7000
23 Napoli	27 Provincia di Napoli	7000
24 Napoli	28 Regione Campania	7000
25 Nürnberg	29 Verien die Region Nürnberg	7000
26 Oradea	30 Oradea Metropolitan Area Association	2100
27 Paris	31 IAURIF	7000
28 Porto	32 Area Metropolitana do Porto	7000
29 Prague	33 City of Prague	
30 Rhein-Neckar	34 Verband Region Rhein-Neckar	7000
31 Riga	35 City of Riga Council	2100
32 Sevilla	36 Junta de Andalucia	7000
33 Sofia	37 Municipality of Sofia	2100
34 Stockholm	38 Stockholm County Council	4500
	39 Stockholm City Council	4500
35 Stuttgart	40 Verband Region Stuttgart	7000
36 Szczecin	41 Municipality of Szczecin	2100
37 Thessaloniki	42 Organisation of Thessaloniki	7000
38 Torino	43 Regione Piemonte	4500
	44 Provincia di Torino	4500
39 Veneto	45 Regione del Veneto	7000
40 Vilnius	46 Vilnius City Municipal Government	2100
41 Wien	47 Stadt Wien	7000
42 Wroclaw	48 Municipality of Wroclaw	2100
43 Zaragoza	49 Diputación Provincial de Zaragoza	4500
	50 Ayuntamiento de Zaragoza	4500
44 Zurich	51 RZU	7000
45 Krakow	52 Municipality of Krakow	
46 Budapest	53 Central Hungarian Development Agency	
47 München	54 Regionaler Planungsverband München	
48 Granada	55 Centro Internacional de Estudios Urbanos	
Subscription income	€	271700

Appendix 3

METREX Budget for 2011/2012 as approved at the Riga Managing Committee Meeting

	€	€
Income		271700*
Subscriptions (49)	271700*	
Interest received	0	
Expenditure		243000
Secretary General	50000	
Communications and management	30000	
Project support - co-funded	40000	
Project support - networking	20000	
Interpretation and translation	35000	
Travel, accommodation and subsistence	30000	
Printing and copying	12000	
Postage, stationary and telephone	5000	
Accountancy	7000	
Miscellaneous expenses	14000	
Surplus/deficit		28700
METREX 2011 Reserve/Contingency and 2012 Conference		25,000
Income/Expenditure		3700
Profit/(Loss)		3700

Note * - This income figure has been updated from the €270000 shown in item 5K of the Riga MC Agenda Notes to reflect the current membership.

METREX Budget 2011/2012 (with more detailed information for future Financial Statements)

	€
Income	271700
Subscriptions (49 paying Members)	271700
Multiple subscription 1 @ €9000	
Single subscriptions 28 @ €7000	
Shared subscriptions 8 @ €4500	
Shared subscriptions 3 @ €3000	
Single subscriptions 2 @ €3500	
Single subscription 7 @ €2100	
Interest received	0
Expenditure	243000
Service Provider costs (Provisional sums)	182000 (75%)
1 Secretary General	50000
83 days @ €600	
2 Communications and management	30000
60 days @ €500	
3 Projects (networking) and productions (graphics)	60000
120 days @ €500	
4 Interpretation and translation	35000
Meetings/Conferences 4 @ 7 days @ €500	14000
Document translations (€130/1000 words)	16000
Other interpretation/translation	5000
5 Accountancy	7000
Mid/end year Financial Statements (Profit/Loss and Income/Expenditure)	
Annual Tax Return Schedule of Service Providers	
Accounting records 14 days @ €500	
Expenses costs (Provisional sums)	61000 (25%)
6 Travel, accommodation and subsistence	30000
Annual Meeting/Conference 7 @ 2 @ €1000	14000
MC meetings 2 @ 2 @ €750	3000
Other	13000
7 Printing, promotion and exhibitions	19000
8 Postage, telephone and office supplies	5000
9 Miscellaneous expenses	7000
Dekeyser Tax Return fees	3000
Other (including equipment)	4000
Surplus/deficit	28700
METREX 2011 Reserve/Contingency and 2012 Conference	25,000
Surplus	3700